

Subject	Proceedings of the Division wise meetings with Deputy Commissioners and DROs on Haryana Land Records Modernization Program being taken up by HARSAC under NLRMP	
Division,	Ambala Division	: January 07, 2013
Date &	Hisar Division	: January 08, 2013
Time	Rohtak Division	: January 09, 2013
	Gurgaon Division & absentee officers in previous meetings	: January 15, 2013
In Chair	Sh. Krishan Mohan, Additional Chief Secretary and FCR Haryana	
Venue	Office Room of Additional Chief Secretary and FCR Haryana	
Participants	As per list attached at Annexure-I	
<u>Points of Discussions & Decisions Taken</u>		
<p>Division wise meetings on Haryana Land Records Modernization Program being taken up by HARSAC under NLRMP were held on the dates indicated above to develop a better coordination between different departments and vendors involved in the project and streamline and speed up the activities of the project.</p> <p>At the outset Sh. Krishan Mohan, IAS, Additional Chief Secretary and FCR Haryana apprised the participants of the purpose of these meetings. Sh. P.K. Das, Principal Secretary, Science and Technology, Haryana and Chairman HARSAC described in brief the scope and methodology of the project. He also indicated the roles and responsibilities of all the agencies involved in the project as per the project implementation guidelines. After elaborated discussion and quarries by different Deputy Commissioners and other officers in the above four meetings following common decisions applicable for all the districts and the entire project were taken:</p>		
01	<p>Updation of mussavies on the hardcopy prints provided by the respective vendors in different districts is to be ensured by the respective DCs through the concerned village Patwaries latest by 28/02/2013 along with filling of Annexures 11-B and 11-C.</p> <p>Action: All Deputy Commissioners</p>	
02	<p>List of missing/ damaged mussavies should be prepared and the same should be generated using field book/ revenue records of the village as per consolidation status by concerned patwarries within two weeks.</p> <p>Action: All Deputy Commissioners/ DROs</p>	
03	<p>Concerned vendor and HARSAC would organize a workshop at each district in coordination with concerned DRO to apprise the patwaries as regard updation of mussavies and compilation of Annexures 11B and 11C required under the project.</p> <p>Action: Vendors, DROs and HARSAC</p>	
04	<p>Project implementation guidelines already circulated to all concerned and also distributed during the meetings need to be followed strictly for smooth functioning of the project.</p> <p>Action: All Deputy Commissioners, DLR, HARSAC and Vendors</p>	

05	<p>As already requested by HARSAC the monuments/ survey markers established on the Primary and Secondary Control Points should be got notified through a gazette notification by DLR, Haryana for their preservation and security. List of all the primary and secondary points has already been sent to DLR, Haryana by HARSAC.</p> <p>Action: Director Land Records, Haryana</p>
06	<p>Civil work/ Monumentation done at the Primary Control Points and Survey Markers installed at Secondary Points in all the districts should be treated as stock entry by the Incharge of the respective Government Buildings where it has been located (Tehsil Office/ BDPO Office/ School premises). Similarly the Survey Markers installed at Tertiary Point locations in each village should be treated as a stock entry by the respective village Patwari. Necessary instruction be issued by respective DCs to the concerned in this regard. List of such monuments for each district has been provided to respective DCs by HARSAC.</p> <p>Action: All Deputy Commissioners</p>
07	<p>Work of installation of Tertiary/ Auxillary points in different districts is in progress by all the four vendors. Respective DCs/ DROs should ensure the presence of concerned village patwaris at the time of installation of these points. Date of installation of such points should be intimated by the respective vendor to DROs in advance.</p> <p>Action: All DCs/ DROs</p>
08	<p>It was observed that old revenue documents (Misal Hakiyat, Field Book, Jamabandies, Mutation Registers etc.) of the villages are being provided by the Tehsil Offices to the vendors in bits and pieces for scanning for preparation of Document Management System (DMS). This creates a lot of problem in their indexing and scanning. Therefore, it was decided that complete village-wise DMS record should be handed over in a single lot for scanning to vendor.</p> <p>Action: All DCs/ DROs</p>
09	<p>List of NV code corresponding to each Hadbast no. should be finalized and maintained by DLR in consultation with NIC, Haryana. A copy of the final list be provided to HARSAC.</p> <p>Action: DLR, Haryana/ NIC, Haryana</p>
10	<p>Respective DROs should call a biweekly review meeting of the project with concerned Tehsildar, Kanungo and Vendors. The proceedings of meeting be sent to DC, DLR and HARSAC.</p> <p>Action: All DROs</p>
11	<p>Revenue Department agreed to share the High Resolution Satellite Imageries (HRSI) purchased under Haryana NLRMP with various Govt. Departments. HARSAC may provide these imageries to various user departments as per their demand free of cost.</p> <p>Action: HARSAC</p>
12	<p>Looking into the intricacies in the execution of the project, it was decided to extend the date of completion of the project untill 31/12/2013. However, all the agencies involved in the project (Vendors, Revenue Department, HARSAC and NIC) should work hard to meet the time targets for this prestigious project.</p> <p>Action: Vendors, Revenue Department Haryana, HARSAC and NIC</p>

13	<p>To maintain a uniformity in the work, HARSAC should also monitor & quality check the Fatehabad district work, which has been separately assigned to MGA, DST, GOI by Department of Land Records (DoLR), MoRD, GOI. Principal Secretary, S & T Haryana may have a separate meeting with the representatives of DoLR, MGA and DC in this regard.</p> <p>Action: PSS&T cum Chairman, HARSAC</p>
14	<p>The process of recruitment of manpower, as specified and approved in the implementation guidelines should be initiated by Revenue Department immediately so that the qualified and trained manpower is in a position to handle the digital data to be generated under this project.</p> <p>Action: Revenue Department Haryana</p>
15	<p>As specified in the NLRMP Guidelines of MoRD, a Project Management Unit (PMU) should be established by the Revenue Dept. Haryana urgently for proper implementation of the programme. For the time being HARSAC may be declared as PMU till the constitution process is completed.</p> <p>Action: Revenue Department Haryana</p>
16	<p>Since Pan India Ltd. Gurgaon, who was assigned the work for Hisar district, has refused to take up the partial work, it was decided that HARSAC may complete the Hisar district work at its own level on actual cost basis. HARSAC may outsource the part of the work for which facilities are not available with HARSAC. Required contractual manpower may also be recruited by HARSAC for the project period to complete the work.</p> <p>Action: HARSAC</p>
17	<p>HARSAC to prepare the requirement and specifications of hardware/software needed by Revenue Department at the tehsil level after completion of the project for proper implementation of the system on sustainable basis.</p> <p>Action: HARSAC</p>
18	<p>Status of Computers/ Hardware sent to different tehsils by DLR should be intimated to FCR within two weeks.</p> <p>Action: DCs/ DROs</p>
19	<p>Required scanning of already published Revenue Manuals may be done by the vendor doing DMS scanning for Panchkula.</p>
20	<p>Salary of the two Project Fellows/JRFs appointed under NLRMP at DC office Ambala may be booked under NLRMP project by HARSAC.</p> <p>Action: HARSAC</p>

Annexure-'Y': List of Participants

Revenue and Disaster Management Department

1. Sh. Ashok Yadav, Special Secretary Revenue, Haryana
2. Sh. T.V.S.N. Prasad, Director Land Records, Haryana
3. Ms. Ashima Barar, Deputy Commissioner Panchkula
4. Mr. Ashok Sangwan, Deputy Commissioner Yamunanagar
5. Mr. Shekhar Vidyarathi, Deputy Commissioner Ambala
6. Mr. Chander Parkash, Deputy Commissioner Kaithal
7. Mr. Mandeep Barar, Deputy Commissioner Kurukshetra
8. Ms. Renu Phulia, Deputy Commissioner Karnal
9. Mr. Y.B. Khyalia, Deputy Commissioner Jind
10. Dr. Amit Aggarwal, Deputy Commissioner Hisar
11. Mr. M.L. Kaushik, Deputy Commissioner Fatehbad
12. Dr. G. Ganeshan, Deputy Commissioner Sirsa
13. Mr. Ashok Meena, Deputy Commissioner Bhiwani
14. Mr. Ajit Bala Ji Joshi, Deputy Commissioner Jhajjer
15. Mr. Pankaj Aggarwal, Deputy Commissioner Sonapat
16. Mr. Balraj Singh, Deputy Commissioner Faridabad & Palwal
17. Mr. K.L. Sharma Astt. Director, DLR Office, 09417849975
18. All DRO

National Informatics Centre , Haryana State Centre

1. Mr. G.S. Bansal, SIO, NIC, Haryana
2. Mr. G.S Saini NIC (Scientist C) (saini.gs@nic.in) (9417414814)
3. Mr. Pardeep Kaushal, NIC (GIS Coordinator) (p.kaushal@nic.in)

HARSAC Hisar

1. Mr. P. K. Das, IAS, PS S&T and Chairman HARSAC
2. Mr. Vineet Garg, IAS, Director, HARSAC
3. Dr. R. S. Hooda, Chief Scientist, HARSAC
4. Dr Sultan Singh, Sr. Scientist, HARSAC (sultan_harsac@yahoo.com) (09416243824)
5. Mr. Jogender Panghal, Sr. Scientific Assistant, HARSAC

Vendors/ Service Providers

(a) Ramtech

1. Mr. Ashoka Tomar
2. Mr. Vikas Sharma

(b) Rolta

3. MR. Vijay Bansal
4. Mr. Ankit
5. Mr. Hari Madhav

(c) PAN India

6. Mr. Mukesh Saini
7. Mr. Sandeep
8. Mr. Mahesh

(d) Infotech

9. Mr. Venu Gopal